

**Lumber City Development Corporation**  
**Minutes of the Board of Directors**

**September 20, 2017 Board Meeting**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:33 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Mitch Banas  
Donna Braun  
Joe Fonzi  
Dave Gross

Garry Krause  
Nick Maniccia  
Joe Miranto  
Andrea Moreau

Art Pappas  
Brian Pettit  
Douglas Taylor

Also, Present: Community Development Director Michael Zimmerman  
Planning & Development Specialist Laura Bernsohn

Excused: Amber Holycross  
Ed Janulionis

Stacy Kubit  
Joe McMahan

**Minutes Review**

The minutes from the August 16, 2017 board meeting were included in the Board packet and the board took a few minutes to review them. As there were no questions or clarifications:

*Resolution:* Moved by Director Pappas,

That the Board of Directors approves the minutes of the August 16, 2017 meeting.

Seconded by Director Banas and unanimously approved.

**Treasurer's Report**

The September 2017 report was included in the Board packet. Director Moreau went over the details of the report and answered all questions. The August 2017 report indicated a total in all accounts to be \$519,292.05

*Resolution:* Moved by Director Pettit,

That a motion is made to approve the August 2017 Treasurer Report.

Seconded by Director Maniccia and unanimously approved.

**Committee Reports**

**Projects Review:**

The projects review committee held a meeting on September 12, 2017. Minutes from the meeting were included in the Board packet. Michael Zimmerman went over the details of the meeting and answered all questions.

**LCDC Project Summary Report:** The September 12, 2017 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

**Finance/Loan/Audit:** The Finance/Loan/Audit met to discuss loan and grant requests. Director Maniccia discussed the projects with the Board and answered all questions.

**Studio 14120:** The Finance/Loan/Audit committee is currently reviewing a loan request for \$40,000.00 for equipment, furnishings/fixture, inventory and working capital.

**Canalside Wine & Spirits:** The Finance/Loan/Audit committee is currently reviewing a loan request for \$39,587.00 and a Microenterprise grant of \$14,423.00

*Resolution:* Moved by Director Maniccia,

That the Board approve the Microenterprise Grant for Canalside Wine & Spirits in the amount of \$14,500.00 to finance a POS Cash Register System.

Seconded by Director Moreau and was unanimously approved.

**McM Landscaping:** The Finance/Loan/Audit committee is currently reviewing a loan request for \$26,000.00 for equipment, and to pay off balance of debt to previous owner.

**Personnel:** The Personnel committee did not hold a meeting.

**Marketing:** The Marketing Committee Held a meeting on September 9, 2017. Director Gross discussed the meeting and answered all questions.

**Governance:** The Governance Committee did not hold a meeting.

**Old Business:**

**Downtown Revitalization Initiative** Michael Zimmerman updated the board that there will be a steering committee meeting on October 10, 2017.

**Oliver Street Update:** Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. Laura provided information on the upcoming events and answered all questions.

**Niagara County Landbank:** Michael Zimmerman updated the board that the application has been submitted.

**New Business:**

**Restore NY Grant:** Michael Zimmerman updated the board that the grant is due in mid-December.

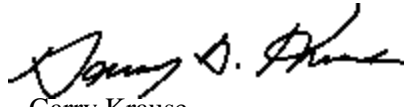
**Buffalo Niagara Partnership:** The LCDC staff will be presenting to the Partnership on October 5, 2017 at 8:30 a.m.

**Other Activities:** 8/22 Pulp 716 Ribbon Cutting, 9/5 NT Common Council, 9/18 NT Historic Preservation, 9/19 NCEDA

The next Board Meeting will be held on October 18, 2017 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Pettit to adjourn the board meeting at 6:45 p.m. Seconded by Director Gross and unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Garry D. Krause". The signature is written in a cursive style with a large initial "G".

Garry Krause  
Secretary, LCDC  
September 20, 2017